



Borough of Tamworth

Marmion House,
Lichfield Street, Tamworth,
Staffordshire B79 7BZ.

Enquiries: 01827 709 709
Facsimile: 01827 709 271

AUDIT AND GOVERNANCE COMMITTEE

19 June 2014

Dear Councillor

A meeting of the Audit and Governance Committee will be held in **Committee Room 1 - Marmion House on Thursday, 26th June, 2014 at 6.00 pm.** Members of the Committee are requested to attend.

Yours faithfully

A G E N D A

NON CONFIDENTIAL

- 1 Appointment of Chair**
- 2 Appointment of Vice-Chair**
- 3 Apologies for Absence**
- 4 Minutes of the Previous Meeting (Pages 1 - 4)**
- 5 Declarations of Interest**

To receive any declarations of Members' interests (pecuniary and non-pecuniary) in any matters which are to be considered at this meeting.

When Members are declaring a pecuniary or non-pecuniary interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a pecuniary or non-pecuniary interest in respect of which they do not have a dispensation.

- 6 Audit and Governance Committee Update** (Pages 5 - 20)
(Report of Grant Thornton (External Auditor))
- 7 Fee Letter 2014/2015** (Pages 21 - 26)
(Report of Grant Thornton (External Auditor))
- 8 Statement on the Roles of the Chief Finance Officer & The Head of Internal Audit Services** (Pages 27 - 66)
(Report of the Executive Director – Corporate Services)
- 9 Draft Annual Statement of Accounts & Report 2013/14** (Pages 67 - 76)
(Report of the Director of Finance)
- 10 Annual Governance Statement and Code of Corporate Governance** (Pages 77 - 138)
(Report of the Head of Internal Audit Services)
- 11 Public Sector Internal Audit Standards and Quality Assurance & Improvement Programme** (Pages 139 - 186)
(Report of the Head of Internal Audit Services)
- 12 Internal Audit Annual Report 2013/14** (Pages 187 - 228)
(Report of the Head of Internal Audit Services)
- 13 Risk Management Update** (Pages 229 - 274)
(Report of the Head of Internal Audit Services)
- 14 Financial Guidance** (Pages 275 - 360)
(Report of the Head of Internal Audit Services)
- 15 Regulation of Investigatory Powers Act 2000** (Pages 361 - 362)
(Report of the Solicitor to the Council and Monitoring Officer)

16 Proposed Changes to Constitution and Scheme of Delegation (Pages 363 - 364)

(Report of the Solicitor to the Council and Monitoring Officer)

17 Audit & Governance Committee Self Assessment 2013/14 (Pages 365 - 368)

(For information only)

People who have a disability and who would like to attend the meeting should contact Democratic Services on 01827 709264 or e-mail committees@tamworth.gov.uk preferably 24 hours prior to the meeting. We can then endeavour to ensure that any particular requirements you may have are catered for.

To Councillors: J Chesworth, M Couchman, J Faulkner, M Gant, R Kingstone, J Oates and P Seekings.